

# NEW HAMPSHIRE BOARD OF ACCOUNTANCY

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August 26, 2003

Dear Exam Candidate:

You have been accepted to sit for the November 2003 CPA exam. We suggest that you read all the information in this packet. We have three hotels where we will be giving the exam. The exam takes place in the hotel itself. We strongly suggest that you stay in the hotel where you are assigned. If you show up at a hotel you are not assigned to we cannot guarantee you will be allowed to sit at the wrong hotel as we are very full and have every seat is accounted for.

Included with this letter is all the information, along with the additional information on the website you should need for the exam. In addition to these letters you should go to two websites for additional information. The first website is

<http://www.cpa-exam.org/global/download/candbrochure.pdf>, this is the AICPA CPA Exam candidate brochure for the CPA Exam. The other website is [www.cpa-exam.org](http://www.cpa-exam.org). This website tells you about the new computerized exam.

There will be a meeting held at each hotel the day before the exam. Times are not yet determined. Please check with the hotel and the website for updates. At the meetings, we will answer questions and you will be given your candidate ID card, with your candidate number and a questionnaire. If you cannot make the meeting, do not worry, you can pick up your ID card and questionnaire before your first exam. Again, it is imperative that you come to the hotel you are assigned to, as we only bring the ID cards for the candidates assigned to that hotel, if you go to another hotel we will not have your ID Card.

We recently had a situation at the May 2003 Exam where two exam candidates did not stop writing after the order to stop writing was given at the end of the exam parts. We are currently pursuing disciplinary actions against these candidates. It is extremely important that when the order to stop writing is given, you stop immediately, no matter what. If you need to write something, like your candidate number or something else, you must have permission from a proctor to do so. We will discipline anyone caught writing after time is called. Please listen to the instructions when they are given, they do have very important information.

We look forward to meeting our new candidates and seeing the re-exam candidates again, good luck, study hard and welcome to New Hampshire.

Sincerely,  
Louise MacMillan-Romeo

**Louise O. MacMillan-Romeo**  
Executive Director

**Linda D. Saucier**  
Assistant to the Director

**Mary Whittier**  
Examination Coordinator

TDD Access: Relay NH 1-800-735-2964